

**DEPARTMENT OF SCIENCE & TECHNOLOGY**  
**INTERNATIONAL DIVISION**  
**(Support for Bilateral Experts Meet)**

**For Use by DST**

Area:.....

Sl. No.....

Date of Receipt .....

1. BROAD SUBJECT AREA :
2. TITLE OF EXPERTS MEET:
3. DATES : FROM : TO: NO. OF DAYS:
4. VENUE :

5. NAME AND ADDRESS OF COORDINATORS:

	INDIAN COORDINATOR	RUSSIAN ORGANIZER
NAME DESIGNATION: INSTITUTE CONTACT ADDRESS PINCODE CONTACT PHONE & FAX NOS E-MAIL:		

6. STATUS OF INDIAN ORGANISING INSTITUTE

*(PLEASE TICK OUT THE APPROPRIATE ITEM)*

- Professional Body State Govt.
- Registered Society Central Govt.
- University / Deemed / Private University
- Others

7. MAIN TOPICS TO BE COVERED AND PROPOSED PROGRAM SCHEDULE

8. EXPECTED OUTCOME:

9. PURPOSE OF THE EXPERTS MEET *(PLEASE TICK OUT THE APPROPRIATE ITEM)*

- a. Review state of art
- b. Formulate specific programme of action
- c. Bring out proceedings/papers in the subject
- d. Other (Please Specify)

10. BRIEF STATEMENT OF OBJECTIVE OF EXPERTS MEET HIGHLIGHTING ITS IMPORTANCE IN NATIONAL CONTEXT

11. DESIGNATION OF OFFICIAL EMPOWERED TO RECEIVE FINANCIAL GRANTS *(GRANTS WILL BE RELEASED ONLY IN FAVOUR OF HEAD/ REGISTRAR OF INSTITUTION OR SOCIETY)* :

12. BROAD DETAILS OF ESTIMATED EXPENDITURE (IN RUPEES)

Item of Expenditure	Estimated Expenditure	Grant being requested from DST
<b>FOR EXPERTS MEET BEING ORGANISED IN INDIA:</b>		
TA for Indian Scientists/ Invited Speakers (No. of persons may also be indicated) (Apex fare to be used)		
Local Hospitality for Other Participants (No. of persons x days and rate for each item may also be indicated)		
Organizational Expenses including working lunch, Printing, Typing, Stationary, transport etc.		
Local Hospitality for Russian Scientists - accommodation, per diem, local etc (No. of persons x days and rate for each item may also be indicated)		
Misc (please specify)		
<b>FOR EXPERTS MEET BEING ORGANISED IN RUSSIA</b>		
- International to & fro Airfare including airport taxes - related local travel in India - visa fee - Overseas medical insurance		
<b>TOTAL</b>		

13. DETAILS OF PARTICIPANTS IN THE EVENT :

a) Expected No. of Russian scientists :

b) Expected No. of Indian scientists:

*(A list of expected participants may be enclosed. A list of Russian participants along with their passport particulars - Name, Citizenship, Passport number, Date of issue, Place of issue, and Expiry date is to be sent at a later stage but about 2 months before the event)*

Signature of applicant

Name  
Place :  
Date

**Undertaking from Head of the organization**

Necessary infrastructural facilities will be available for organization of the workshop

Signature of Head of Institution  
Name: